



S P R I N G F I E L D
JUNIOR SCHOOL



Year 3 Prospectus

2023—2024

WELCOME

We welcome you into our school community where you will find a staff team dedicated to the care and education of your children . We are proud not only of our great academic results but our wide curriculum offer and of our confident and friendly pupils in and out of lessons.

We are delighted that past children and parents frequently remain in contact and are keen to support the school. We want to embed in all our pupils a love of learning and confidence in themselves and others. To achieve this, we build our work on principles of support and openness.

A prospectus can only ever give a taste of what's on offer but we hope that you are soon able to see for yourself our vibrant and happy school community.

Louise Everitt, Headteacher



PERSEVERE + BELIEVE + LEARN = ACHIEVE

Our Motto lies at the heart of what we do. We aim to develop our pupil's independence and passion for learning; to provide a rich variety of experiences in which to gain confidence and experience success. We encourage pupils to develop and celebrate their individuality through the discovery of different skills, talents and strengths; and to build friendships through supporting and helping one another on their learning journey.

JOINING YEAR 3

We are looking forward to our partnership with you in teaching and nurturing your child through Year 3 at Springfield Juniors. We plan to have fun and learn through a range of topics. In the meantime, to support you and your child in the transition from Infants to Juniors, we have listed some important 'things to know'. If there's anything we've missed, please don't hesitate to ask.

First week routine

We know how families worry about that very first day and indeed the first week; so during this time, you can come into the main playground with your child from 8.30am. Your child's teachers will come out into the playground at 8.45am to greet them. The children can then line up with their new class teacher, who will take them into their classroom.



Usual routine (start and end of school day)

From the beginning of the second week your child will be expected to arrive in the main playground between 8.30am and 8.45am. They will be expected to walk independently and quietly into school to begin morning work in their classroom.

At 3.15pm, (end of the school day) your child's class teacher will lead the children out to the playground, where you can meet them.

Break and lunchtime routines

There are two break times during the day. Morning break lasts for 15 minutes and will happen at 10.15 each day. Currently, we are in the process of introducing the Opal (Outdoor Play and Learning) programme to our breaktimes to enhance children's play and resilience. More information about this will follow in due course.

At the end of morning break, the staff on duty will blow the whistle and classes line up. The children then come quietly back into the classroom.

During morning break, your child may bring a snack to keep their energy levels up. We prefer this to be a healthy snack; fruit or vegetables, or a plain cereal bar is ideal. Pupils are also asked to bring a named water bottle to keep in the classroom so that they can stay hydrated.

Lunchtime begins at 12.00pm and ends at 1.00pm. The children can choose either a packed lunch, hot dinners or Pick and Mix. They will need to pay for any hot dinner/Pick and Mix each week, using the Arbor system. All hot lunches/pick and mix are eaten in the school hall whilst packed lunches are currently eaten in classrooms. Milk is available if your child would like it.

Free School Meals

In Reception, Year 1 and Year 2 children are entitled to Universal Infant free school meals but this finishes at the end of Year 2. When your child joins us in Year 3, you will need to pay for their meals. If you are in receipt of certain benefits or depending upon your earnings, you may be entitled to claim Free School Meals. To find out if you are eligible click on the below link to apply.

<https://www.suffolk.gov.uk/children-families-and-learning/schools/school-meals-uniforms-and-trips/apply-for-free-school-meals/>

Cloakroom

Depending on which classroom your child has been allocated, they will either have a small locker in one of the main cloakrooms or a peg in the year 3 corridor.

In either case, there is limited room for bags etc., so we ask that no large bags are brought in.

Tray in the classroom



To encourage independence, your child will be given a labelled tray in their classroom. They should put all the things they need for the day in here at the beginning of the day, and check that they have everything from it to take home at the end of each day.

Breakfast Club

If you need to bring your child to school early because of work or other commitments, we run a Breakfast Club from 7.30am. You will need to book a place by emailing the office to inform of the days that are required. They will be provided with a glass of milk or orange juice and can choose from cereal or toast. The cost is £1 per day.



Your child will enter the school through the main entrance. Once they ring the bell, an adult will let them in and they will need to sign in using the machine in reception. Breakfast bagels are available in the classroom from 8.30 for those that would like one.

Absence notification

If your child cannot come to school because of illness, please call the school office as soon as possible on the first day to let the school know or email the admin account. You can leave a message if no-one is available to speak to.

Toilets procedure

There are three sets of boys' and girls' toilets around the school. The children will be told which of those to use and when.

We encourage the children to become responsible for their use of the toilets by making sure they go at break times and lunch times.

Library

We have a fabulous library at Springfield Juniors. The children can select books regularly and bring them home to share with their families. They are encouraged to choose at an appropriate level and trained to change their own books using their personal library pin. They will be expected to bring their library books into school in order to change them each and read in class. Year 3 change their books each Tuesday.



Reading

We are really enthusiastic about Reading at Springfield Juniors. We use the Accelerated Reader system to monitor the children's reading. More information regarding using this system will be provided at a later date.



Homework

In addition to reading, your child will have maths homework in the form of an online app called Times Tables Rockstars. More information will be given about this in our first termly tea afternoon. Because we do not set weekly written homework, it is fully expected that your child reads at home at least 4 times a week for a minimum of 10min per day.

Uniform

Springfield sweatshirts are available from the school office but they are not compulsory. The children are expected to wear a red jumper or cardigan, grey trousers or skirt, a white shirt or t-shirt and smart black shoes not trainers.



In addition, your child will need a coat appropriate for all weather - the children tend to go out for break come rain or shine!

Please make sure that these are named. It's very difficult to sort through lost property without name labels!

PE Lessons

There are two PE sessions per week, one indoor and one outdoor. The days will be confirmed in September.



Your child will be allocated to a house colour team during their induction session. For PE, pupils wear their house colour t-shirt and shorts with plimsolls or trainers. These T-shirts are available via the school office.



During the cold months, they will need a pair of jogging bottoms and a fleece or jumper.

Children are not permitted to wear hooded tops for PE for health and safety reasons. We also ask that earrings are not worn on PE days. If they have been newly pierced, please ensure that your child comes in with their earrings covered with a plaster.

PE kit can be worn to school on PE days to minimise disruption to the school day.

Learning to tie shoe laces is a really essential life skill.

Please try to encourage your child to learn over the holidays as this really saves a great deal of time in a lesson!

Enrichment

At Springfield Juniors, there are lots of opportunities for the children to enrich their learning and life experience:



Musical instrument lessons

Your child might like to learn to play a musical instrument. More details about this opportunity will be given to you in September.

There are also a number of choirs and drama groups that your child may be interested in joining in order to boost their confidence and begin to get to know other children from across the school.

In previous years, our children have had the opportunity to perform at a range of venues including Snape Maltings, St Edmundsbury Cathedral and Aldeburgh beach bandstand.

Clubs

There are a range of clubs on offer both within, and after school. Details will be sent out early in the school year.

If a club has to be cancelled for any reason, a text message will be sent out from the office.

The range of clubs includes dance, choirs, squash and football.

Trips

As a vital part of the children's enjoyment of learning, we like to organise a trip or visitor as often as feasible.



Payments for trips will be made through the Arbor system for ease and convenience.

Celebration assembly

If your child has worked exceptionally hard or demonstrated attributes from our school motto; **'Persevere + Believe + Learn = Achieve'**

They will be celebrated by their class teacher through our Celebration Assembly where the whole school hear about your achievements. The assembly PowerPoint is also shared on the school website.

There is an additional whole school assembly on a Tuesday and a singing assembly on

Thursday. The children also have a class or year group Talking Assembly.

House Teams

During one of the move up mornings, your child will be allocated a house team. These are colours (red, blue, yellow and green). We politely ask that a plain t-shirt is purchased in this colour so that they can be worn for PE. These, along with other school uniform items, are available to buy in the school office.

Team points can be earned for hard work, good ideas and good behaviour. The winning House Team each half term is rewarded with an extra breaktime.

Extra special achievements are awarded with a sticker and these are collected in a booklet that the children keep throughout their time with us and these link to special certificates.



USEFUL INFORMATION

Headteacher:

Mrs L Everitt

Deputy Headteacher:

Mrs K Cook

Assistant Headteacher:

Miss B Taylor

Year 3 Leader:

Ms P Whitmore

School Address: Kitchener Road, Ipswich,

IP1 4DT

Telephone Number: 01473 741300

Email: admin@springfieldjuniors.net

Website: springfieldjuniors.org.uk



The School Day

Pupils arrive at school between 8.30am and 8.45pm, where they are able to come straight into their classrooms. This helps them to settle quickly and helps to minimise traffic issues at the start of the day. Entry doors will be locked as soon as the children come in at 8.45am. Entry into school after this time will be through the main reception area.

Children will be marked as later if they arrive after 8.45am and 1pm. Late after 9.00am and 1.20pm will be treated as an unauthorised absence and could result in a penalty notice being given to the parent/guardian. The Trust attendance officer has regular visits into school to discuss attendance with the Headteacher.

Morning

8.45am till 12.00pm – Please ring as early as possible if your child is going to be absent. Lunchtime begins at 12.00pm. If your child goes home for dinner, please be back at 12.55pm.

Afternoon

1pm till 3.15pm

Please try to make appointments for the doctor/dentist after school hours, if possible. In exceptional circumstances, notify the office of the date and time.

Collection of Pupils

Pupils are collected from the playground at the end of the day. We ask that you let us know the adults that have permission to collect your child. Please let the office know if this changes for any reason. A form will be sent before the end of term for you to fill in with the names and contact details of family/friends permitted to collect your child from school. If an adult who is not on the list comes to collect your child, and the office has not been notified, they will be required to wait until all other children have left until we can confirm with you that this is permitted. Please be patient in these incidences.

Please *DO NOT* at any time park in front of the school gates or in the yellow lined zig-zag