



Local Governing Body – ACTION PLAN

Name: Springfield Junior School Ipswich

Date: September 2023 to July 2024

To ensure the Local Governing Body fulfil the 3 core functions of Governance from the Governance handbook, DfE March 2019. This plan to be review at LGB meeting termly for Impact and Next Steps.

Priority 1: Ensuring clarity of vision, ethos and strategic direction

Objectives	Action	Timelines	Monitoring	Outcomes (Termly Review)
Focus 9 Personal Development To monitor the effectiveness of the School Vision to promote high quality Learning and Teaching. School Vision: Persevere + Believe + Learn = Achieve	Use the SMSC quality mark audit to improve the development of SMSC for all pupils across the school including further access to cultural experiences and learning through projects, apprenticeship sessions, and a variety of trips to promote the school vision.	Termly	Monitoring mornings Governors visits to activities and trips	
Focus: 6 Behaviour and Attitudes and 10 Leadership and Management Review and refine behaviour routines across the school to ensure high expectations for all pupils. Ensure that inclusion sits at the heart of all leadership activities.	Standards of behaviour are maintained and improved. Updates through Head's report. Observations through monitoring. Termly update to Governors - behaviour incidents analysis.	Termly	LGB meetings. Monitoring morning and visits.	
Focus: 5 Behaviour and Attitudes To promote successful breaks and lunches for all and increasing the role of school houses by developing activity in place, and supporting friendships and	Regular updates to Governors. Updates through Head's report. Observations of breaks/lunches Meeting with school council	Termly Termly	LGB meetings Monitoring mornings	

positive interactions within and between year groups. (Key Priority 7 SDP)				
Focus: 7 Behaviour and Attitudes and 10 Leadership and Management Implement a new attendance strategy to increase overall attendance at school, reduce the number of persistent absentees and support pupils that are school refusers.	Regular updates to Governors through Head's report. School attendance is in line with Trust schools and National data. Trust attendance officer reports to Governors.	Termly	LGB meetings Attendance Governor report	
Focus: 8 Personal Development Work towards and achieve accreditation for the Gold Rights Respecting Award by further integrating the rights into the curriculum and school processes, and give pupils opportunities to campaign for change.	Government/Trustee updates from Deputy Head. Updates through Headteacher reports on a termly basis. Key Focus during one of the monitoring visits - learning walk/staff and pupil perceptions	Termly	Monitoring LGB meetings	
Priority 2: Holding executive leaders to account for the educational performance of the organisation and its pupils, and the effective and efficient performance management of staff				
Objectives	Action	Timelines	Monitoring	
Focus: 1 Quality of Education Refine the range of strategies used to develop phonological knowledge, develop comprehension skills and a thirst for reading – in particular for lower attainers.	Updates through Headteacher reports including reading assessment data Subject Leader meeting – Leaders to talk through ongoing changes and activity Key Focus during one of the monitoring mornings - observation of sessions/staff and pupil perceptions	Termly	Monitoring mornings LGB meetings	

Focus: 2 Quality of Education Support all pupils to make increased progress in Writing by using the CUSP materials to ensure a consistency in teaching and approach.	Updates through Headteacher reports on writing assessment data Subject Leader meeting – Leaders to talk through ongoing changes and activity Key Focus during one of the monitoring mornings - observation of sessions/staff and pupil perceptions. Line of Enquiry from Trust Standards	Termly	Monitoring mornings LGB meetings Line of Enquiry report from Trust Executive HT	
Focus: 3 Quality of Education Further develop pupil's knowledge of key number facts, and embed other strategies for ensuring progress in mathematics for all pupils.	Updates through Headteacher reports on a termly basis including maths assessment data Subject Leader meeting – Leaders to talk through ongoing changes and activity Key Focus during one of the monitoring mornings - observation of sessions/staff and pupil perceptions	Termly	LGB meetings Monitoring mornings	
Focus: 4 Quality of Education To fully embed the CUSP principles and resources across the CUSP subject areas, and review Non-CUSP subjects to incorporate the same principles, ensuring that our school drivers are at the heart of the curriculum.	Updates through Headteacher reports on a termly basis. Subject Leader meeting – Leaders to talk through ongoing changes and activity Key Focus during one of the monitoring visits - learning walk/staff and pupil perceptions	Termly	LGB meeting Monitoring mornings	
Focus: 11 Leadership and Management Ensure that those that are new to leadership roles and teaching are well supported to develop the skills and knowledge required.	Performance Management generic targets to be presented by Headteacher.	Autumn Term Termly	LGB meeting	

	Anonymous Performance Management outcomes for all teaching staff.			
Priority 3: Overseeing the financial performance of the organisation and making sure its money is well spent.				
Objectives	Action	Timelines	Monitoring	Outcomes (Termly Review)
Focus: Financial Budgeting. To ensure that school's financial performance does support the School Development Plan.	Effective budgeting of staffing Commitment of funding Accurate budgeting predictions Targets and key improvement strategies delivered. Educational outcomes met.	Termly	Finance Governor CFO to be at LGB Finance meetings	
Focus : Pupil Premium Good or outstanding outcomes for Pupil Premium progress. Ensure that the Pupil Premium money is used effectively. The pupil premium strategy statement is followed and acted on.	Pupils will be proactive, organised and enthusiastic learners. All disadvantaged pupils will meet national expectations for attendance and punctuality.	Termly	PP Governor to meet with DHT LGB meetings Monitoring mornings	
Focus: Property Ensure the CIF bid money projects for the windows and lighting is successfully completed.	To work with office administrator and caretaker to ensure work is started and completed without disrupting the school day. To improve the working environment for pupils and staff.	Termly	LGB meeting Property Governor	

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