

Our Ref: Translet/Sec/Out County
Date: September 2024
Enquiries to: Admissions Team
Tel: 0345 600 0981 (local rate)
Email: admissions@suffolk.gov.uk



Dear Parent or Carer

Transfer to secondary school in September 2025: Children living outside Suffolk

As your child is due to transfer to another school in September 2025, it is time for you to decide which school you would prefer your child to attend and to apply for their school place.

Even though your child currently attends a Suffolk school, you will have to make an application to your own county council by their closing date and follow their admissions procedures because you do not live in Suffolk.

It is important that your county council receives your application by their closing date as failure to meet this date could affect the offer of a school place.

For more information about how to make an application, please contact your county council:

Cambridgeshire County Council

Admissions Team, OCT1221, The Octagon, Castle Hill, Cambridge, CB3 0AP
Website: www.cambridgeshire.gov.uk/admissions Telephone: 0345 045 1370
Email: admissions@cambridgeshire.gov.uk Closing date: 31 October 2024

Essex County Council

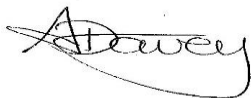
School Admissions, County Hall, Market Road, Chelmsford, CM1 1QH
Website: www.essex.gov.uk/admissions Telephone: 0345 603 2200
Email: admissions@essex.gov.uk Closing date: 31 October 2024

Norfolk County Council

School Admissions, County Hall, Martineau Lane, Norwich, NR1 2DL
Website: www.norfolk.gov.uk/admissions Telephone: 0344 800 8020
Email: admissions@norfolk.gov.uk Closing date: 31 October 2024

If one or more of your school preferences is for a Suffolk school you must include this on your application to your county council by their closing date. Suffolk's admissions information is available on our website at www.suffolk.gov.uk/admissions, including the Admissions to Schools in Suffolk 2025/2026 guide and the Directory of Schools in Suffolk Secondary Schools for the 2025/2026 school year - this includes a list of schools, how places are offered and oversubscription criteria for all schools. If you are unable to see the information online you can request copies by calling us on 0345 600 0981.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Adavey', with a large, sweeping flourish underneath.

Angela Davey
Admissions Team Manager